



North Summit Recreation Special Service District  
Special Meeting Minutes  
**Monday, March 11, 2024**

Summit County Courthouse, Conference Room 001 (1<sup>st</sup> Floor),  
Virtual Meeting via Zoom  
Meeting ID: 880 9625 7734  
60 North Main Street, Coalville, Utah

1 **Board Members in Attendance:** Wes Chappell, Wyatt Sargent, Dana Jones, Charity Richins,  
2 Tyler Orgill & Brian Zwhalen Board members participated electronically via Zoom and at  
3 anchor location.

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5 **Absent:**, None

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7 **Staff Present:**. Ryan Stack, Summit County Attorney. Jaycie Diston Asst. Director. Staff  
8 participated electronically via Zoom and at anchor location.

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10 **Attending Guests:** Tanah Stevens

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12 **CALL TO ORDER**

13 The meeting of March 11, 2024, was called to order by Vice Chair D.Jones at 6:03p.m.

14 **WORK SESSION**

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16 Update/review the status of NSRSSD Programs

17 Will be Jaycie Diston.

18 Volleyball will be starting this week, flag football will begin April 2 & baseball registrations will  
19 be posted soon. Everything is going well.

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21 Beacon Hill Project Update

22 Will be by Brian Zwhalen

23 Construction meeting has been rescheduled to next week.

24 Hopeful for final bids at next construction meeting.

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26 Budget Update

27 Discussion on programming budgets if we were + or – when creating our 2024 budget.

28 Discussion with representatives from North Summit Recreation Youth Tackle Football Group  
29 regarding separation & fund disposition. Tanah Stevens.

30 Ryan Stack presented that the Football group private entity that NS recreation needs to either  
31 fully absorb the football program or divest any part of this group.  
32 Attorney Stack advised to part ways.  
33 Discussion of funding from fundraisers to help football program costs.  
34 Discussion of football program needing to purchase new equipment for the 2024 football season.  
35 Football program is needing new helmets as well as refurbishing the old ones. Bids will be  
36 required to purchase these.  
37 Discussion of funds & football costs since 2018. Set up a subcommittee to go through financials  
38 & will reconvene when finished.  
39

40 Restaurant Tax Grant 2024  
41 Discussion to reapply for 2024 Restaurant Tax Grant. Received funding last year for Basketball  
42 & Pickleball courts as well as concessions area. Under construction we have not used all funding  
43 at this time.  
44 Jaycie will reach out to Tax Grant committee to see if we can reapply or if there are in  
45 stipulations.  
46 Job Description  
47 Discussion of credit card usage policy.  
48 Discussion of a credit card rather than debit card for purchases.  
49 D.Jones suggested a state P card. Discussion of who has authorization. Director & Assitant  
50 Director with credit limit per attorney Stack recommendation.

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54 **Public Input- None**

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57 **Consideration for Approval**

58 Review and possible approval to obtain a credit card.

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60 **MOTION:** To approve credit card for NS Recreation. Motion denied by R.Stack Attorney

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62 Review and possible approval of Full Time Director salary & benefits.

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64 **MOTION:** To approve Full Time Director salary & benefits.[Wes/Tyler] All in favor:  
65 C.Richins, D.Jones, B. Zwhalen, W. Chappell, T. Orgill. Abstain: None. Absent: Wyatt Sargent.  
66 Motion Caries

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68 Review and possible approval of February 2024 financials.

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70 **MOTION:** To approve financials from February, 2024 [ Brian/Wes] All in favor: Chappell,  
71 Jones, C.Richins, Zwhalen, Orgill. None Opposed. Abstain: None. Absent: W.Sargent. Motion  
72 carries.

73 **Discussion and possible approval of February 12, 2024 meeting minutes.**  
74 Board members received draft minutes from 02/12/24 Board meeting in their Board packet prior  
75 to the meeting.

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77 **MOTION:** To approve minutes from February 12, 2024 [Wes/Tyler] All in favor: Chappell,  
78 Jones, C.Richins, Zwhalen, Orgill. None Opposed. Abstain: None. Absent: W.Sargent. Motion  
79 carries.

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81 **BOARD MEMBER COMMENTS AND REVIEW OF ACTION ITEMS**

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83 Request 2018-2023 Zions Bank Statements  
84 Enroll NS REC into URS benefits.

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86 At 8:04 pm, Vice Chair D. Jones called for a motion to adjourn the meeting.

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88 **MOTION:** To adjourn the meeting of March 11 ,2024. [Wes/Orgill] All in favor: Jones,  
89 C.Richins, Zwhalen, Orgill, None Opposed. Abstain: None. Absent:W. Sargent. Motion carries.

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95 Minutes prepared by Jaycie Diston

96 Clerk/Board Chair Approval:   
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